



CITY CLERKS ASSOCIATION OF CALIFORNIA
EXECUTIVE BOARD MEETING
VIA
TELECONFERENCE

Conference Call Number (916) 658-8286

MINUTES
Wednesday, May 29, 2009
8:00 A.M.

1. CALL TO ORDER

President Roberts called the meeting to order at 8:06 a.m.

2. ATTENDANCE/EXCUSED ABSENCES

Board Members Present:

- Margaret Roberts, President
- Randi Johl, Second Vice-President
- Lucinda Williams, Recording Secretary
- Jamie Anderson, Treasurer
- Dawn Abrahamson, Professional Development Director
- Shirley Concolino, Northern Division Professional Development Representative
- Joann Tilton, Central Division Professional Development Representative
- Evelyn Clark, Southern Division Professional Development Representative
- Nanci Lima, Central Division Chair
- Pat Hammers, Southern Division Chair
- Cynthia Van Wormer, Northern Division Trustee
- Dana Davidson, Central Division Trustee
- Pamela McCarthy, Immediate Past President

Board Members Excused:

- Shalice Reynoso, Legislative Director
- Rod Diridon, Northern Division Chair

Board Members Absent:

- Lisa Pope, First Vice-President
- Margaret Wimberly, Communications Director
- Julie Folcik, Southern Division Trustee

Also Present:

- Colleen Nicol, IIMC Vice President
- Lorraine Okabe, League of California Cities

3. FIRST VICE PRESIDENT REPORT (Pope)

- Discuss and Consider Timing for the Swearing in of the New Board and the Department Meeting in September at the League of California Cities Conference and Department Meeting (including a Possible By-laws Amendment)**

The Board agreed to continue with swearing in new Board Members at the City Clerk Department meeting during the League of California Cities Annual Conference. League Staff will look for a time to recognize Board Members during the New Law and Election Seminar.

4. PROFESSIONAL DEVELOPMENT DIRECTOR (Abrahamson)

- Renewal of Agreement with Maureen Kane & Associates, Inc. for Administration of Technical Track for Clerks Institute (TTC)**

M / S Anderson / Hammers to approve renewal of the Agreement with Maureen Kane & Associates, Inc. for Administration of Technical Track for Clerks Institute (TTC). Motion passed 12:0:1 (Southern Division Professional Development Representative Clark abstaining).

5. SECOND VICE PRESIDENT (Johl)

- Discuss and Consider Support for the IIMC Conference in Reno in 2010**

The Board agreed in concept to support the 2010 IIMC Conference in Reno, NV and will discuss details at a future meeting.

6. OFFICIAL WORD ARTICLES (Roberts)

President Roberts encouraged Board Members to submit articles for *The Official Word*.

7. UPCOMING BOARD MEETING DATES

The next CCAC Board Meeting will be held on July 6, 2009, 11:00 a.m. – 1:00 p.m. via teleconference.

8. ADJOURNMENT

President Roberts adjourned the meeting at 8:44 a.m.