

**CITY CLERKS ASSOCIATION OF CALIFORNIA  
CENTRAL DIVISION  
GENERAL MEMBERSHIP MEETING MINUTES  
FRIDAY, JANUARY 18, 2008**

- 1. CALL TO ORDER** - The General Membership meeting of the Central Division of the City Clerks Association of California, was called to order at 10:25 a.m. at Los Banos City Hall, 520 J Street, Los Banos, CA 93635.
- 2. ROLL CALL:** Members present: Nancy Lilly, Oakdale; Kathy Teixeira, Oakdale; Emily Shuping, Merced; Cathy Gregory, Merced; Lucy Mallonee, Los Banos; Kelly Buendia, Gustine; Rhonda Greenlee, Turlock; Annabelle Aguilar, Riverbank; Louise Hudgens, Taft; Sandra Ascencio, Los Banos; Dana Davidson, Merced; Nanci C.O. Lima, Lemoore; Chris Moore, Manteca; Rebekah Steed, Chowchilla; Jana Sousa, Los Banos; Lori Martin, Waterford; Sonia Alvarez, Madera; Pat Edwards, San Ramon; Renee Beck, San Ramon.
- 3. COMMUNICATIONS** - There were none.
- 4. BUSINESS**
  - a.** Approval of November 15, 2007 minutes General Membership Meetings:  
Motion by Chris Moore, seconded by Rhonda Greenlee to approve the minutes as submitted. The motion carried by the affirmative vote of all members present.
  - b.** Approval of Treasurer's Report:  
Motion by Louise Hudgens, seconded by Nanci C.O. Lima to approve the Treasurer's Report as submitted. The motion carried by the affirmative vote of all members present.
- 5. REPORTS**
  - a.** Central Division Recording Secretary Louise Hudgens reported on items discussed at the Executive Board meeting on January 10, 2008: Louise, Dana and Nanci were appointed to the Audit Committee; Nanci removed her name from the scholarship list because she would not be able to attend the February LLC; scholarship payout percentages were discussed and the board concurred to award scholarships at 25%; members discussed ways to raise funds in order to increase scholarship funds, and ways to increase attendance at general membership meetings.
  - b.** Central Division Chair Dana Davidson appointed Nanci Lilly of Oakdale to join her and Roberta Gafford as members of the Nominating Committee. There were no objections by the general membership.
  - c.** Chair Dana reported that the Executive Board had confirmed herself, Louise Hudgens and Nanci Lima as members of the Audit Committee. There were no objections by the general membership.
  - d.** Chair Dana reported on her attendance at the State Board Meeting held Friday, December 7, 2007: 1) annual membership forms were mailed with a due date of December 31, 2007; 2) CCAC needs more volunteers for mentor program and must have CMC to qualify; and 3) CCAC had awarded their second round of 2007 scholarships to CEPO and TTC.

- e. Chair Dana reported on scholarships: 1) MCEF increased their scholarship; 2) CCAC has a scholarship for 1<sup>st</sup> time attendees to annual conference in Bakersfield; 3) CCAC received 65 applications for 1<sup>st</sup> round of scholarships for 2008 and 61 qualified; and 4) IIMC has 2 scholarship opportunities for Region 9 members to attend annual conference in Atlanta. Must be a first time attendee.

**6. FOR THE GOOD OF THE ORDER** – None.

**7. PROGRAM**

Mike Conway, City of Merced Public Information Officer, gave a presentation titled “Media Relations 101: The Good, the Bad and the Ugly”.

**ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

Respectfully submitted,

Louise Hudgens,  
Recording Secretary