



MINUTES CENTRAL CALIFORNIA CITY CLERKS ASSOCIATION Executive Board Meeting- Teleconference

Monday, May 5, 2008

1. CALL TO ORDER – Called to order at 2:05 p.m. by President Dana Davidson
2. ROLL CALL: Dana Davidson (Chair) Nanci Lima (1st Vice Chair) Cindy Heidorn (2nd Vice Chair) Louise Hudgens (Secretary) Rhonda Greenlee (Treasurer) Roberta Gafford (Trustee) Randi Johl (Trustee) Chris Moore (Immediate Past Chair)
3. COMMUNICATIONS
Dana reported that the city of Riverbank donated \$50 toward the Central Division Raffle basket and board members concurred that a Thank You note was appropriate. Dana will send.
4. BUSINESS
 - a. Approval of Executive Board Minutes from Thursday, March 6, 2008
Moved by Chris, seconded by Nancy and approved unanimously, to approve the Executive Board Minutes from March 6, 2008.
 - b. Approval of Retirement Gift to City of Hughson City Clerk Mary Jane Cantrell, CMC.
Approval was given at the March Executive meeting and Rhonda attended the retirement party. The \$50 approved by the board was donated to help purchase a gas Bar-B- smoker that was given to Ms. Cantrell.
5. REPORTS
 - a. Treasurer's Report (Rhonda Greenlee)
Rhonda reported that she had received a check in the amount of \$3,836 from CCAC and explained that the amount is based on a percentage of the CCAC annual dues. Chris inquired about rolling over one of the CDs and Rhonda explained that she had recently done so and that the smaller CD was due in August, the larger CD in December. Rhonda stated that she would be paying the five (5) March TTC attendee scholarships soon.
 - b. Newsletter Update (Chris Moore)
Chris requested that Rhonda put together an article on Mary Jane Cantrell's retirement. Roberta stated that she would prepare a teaser for the Central Division raffle coming up.

- c. Legislative Committee Report (Randi Johl)
Randi stated that there was nothing to report as everything had been quite. She reported that she did go to Davis along with CCAC President Pam McCarthy when the Davis City Council presented Margaret Roberts with her MMC.
- d. Hospitality Committee-Fundraising (Roberta Gafford/Randi Johl)
Roberta reported that she hoped to have printed tickets back from the printer to distribute at the General Membership meeting on Thursday, May 8, 2008.
- e. By-Laws Ballots (Louise Hudgens)
Ballots will be certified at the Sanger meeting on Thursday, May 8, 2008.
- f. Nominating Committee (Dana Davidson)
Dana reported that there were still several positions needing nominations: 2nd vice chair, Treasurer, Central Division Trustee. Rhonda indicate that she will run again for Treasurer and Roberta indicated that Lori Martin was interested in a Trustee position.

- 6. ADJOURNMENT
The meeting was adjourned at 2:43 p.m.