



CENTRAL CALIFORNIA DIVISION

MEETING NOTICE

- WHEN: Thursday, May 8, 2008
10:00 a.m. – 2:00 p.m. – Program, General Membership Meeting and Lunch
- PROGRAM: “Preparing for a Disaster – We Can’t Wait”
Cathy Westfeldt, CRM, Senior Records Analyst (Bio attached)
National Archives and Record Administration (NARA)
- EDUCATION CREDITS: .5 MMC point, or .5 CMC point, or .5 CMC Recertification point
- COST: \$30.00 – Includes lunch & program
- WHERE: Fermin’s Restaurant
1351 - 7th Street, Sanger 93657
See attached Directions
- LUNCH: 1 - French Dip (roast beef, mozzarella, onions, mushrooms on French roll w/au jus)
2 - Vegetarian Sandwich (eggplant, bell peppers, onions, zucchini, feta cheese, with pesto mayonnaise on French roll)
3 - Grilled Chicken Breast Sandwich (swiss cheese, lettuce, tomato, chipotle mayonnaise on sourdough roll)
- RSVP: **No later than Monday, May 5, 2008 with menu selection**

Attn Taft City Clerk’s Office
(661) 765-2480 - FAX
(661) 763-1222, ext. 16 - PHONE

_____ I will _____ will not attend the meeting

Name

Menu Selection

City

Name

Menu Selection

City

Name

Menu Selection

City

***PLEASE DON’T FORGET TO BRING A GIFT
FOR OUR EDUCATION FUND RAFFLE,
IT’S FUN & SERVES A GREAT PURPOSE!***

DIRECTIONS TO: **FERMIN'S RESTAURANT**
 1351 - 7th Street
 Sanger, CA 93657

From South:

Take State Route **99 North** toward Fresno.
At **Jensen Avenue**, take the ramp **right** (east) toward **Sanger**.
Keep **straight** (east) on **Jensen Avenue**. Go approx 12 miles.
Turn **right** onto "**N**" **Street** for 1 block.
Arrive at Fermin's, 1351 7th Street (located on the south east corner).

From North:

Take State Route **99 South** from Fresno.
At **Jensen Avenue**, take ramp **left** (east) toward **Sanger**.
Keep **straight** (east) on **Jensen Avenue**. Go approx 12 miles.
Turn **right** onto "**N**" **Street** for 1 block.
Arrive at Fermin's, 1351 7th Street (located on the south east corner).

**Cathy Westfeldt, CRM
Senior Records Analyst**

**National Archives and Records Administration (NARA)
Pacific Region,
Laguna Niguel, CA**

Cathy Westfeldt is a Senior Records Analyst for the U.S. National Archives and Records Administration. She assists Federal agencies in a variety of records management activities and chairs several NARA teams, including a nation-wide team working with NASA. Prior to working for NARA, she worked with the Oregon Association of Municipal Recorders to update the City General Records Schedule, and became a Certified Records Manager in 1999.

During the session, Cathy will cover several subjects including disaster planning and vital records programs, lesson learned from the devastating fire at the National Personnel Records Center in 1973, current directions in national response and training activities, and other practical information ideas and resources.

Cathy presented this program to the Southern California Clerks Association on November 15, 2007 in Santa Clarita, California.