



MINUTES
CENTRAL CALIFORNIA CITY CLERKS ASSOCIATION
Executive Board Meeting

Wednesday, July 15, 2009
Conference Call 916-658-8286

1. CALL TO ORDER – The meeting was called to order at 9:05 a.m.
2. ROLL CALL – Nanci Lima, Chair; Rebekah Barr, 1st Vice President; Lori Martin, 2nd Vice President; Nancy Lilly, Trustee; Dana Davidson, Immediate Past Chair; and Louise Hudgens, Secretary.
3. COMMUNICATIONS – Nanci stated that she had received raffle tickets from the Nevada City Clerks Association for a full package for the IIMC Annual Conference in Reno next year. Tickets are \$5 each or 5 for \$20.
4. BUSINESS
 - a. Approval of Executive Board Minutes from May 12, 2009
Rebekah requested that the May 12, 2009 Executive Board minutes be amended, Item 4C, to reflect that it was Rebekah and not Nancy, who had concerns about selling tickets in another state.

Moved by Nancy, seconded by Rebekah and approved by an affirmative vote of the members, to approve minutes as amended.
 - b. Award Second Round of Scholarships (10% approved by Executive Board and General Membership in January, 2009)
Applications had been received from Mitzi Ortiz, Lathrop, and Sandra Ascencio, Los Banos. Since the Division had approved 10% of registration for the 1st round, did the Board want to award 10% to these two (2) members.

Moved by Lori, seconded by Dana and approved by an affirmative vote of the members, to award Mitzi Ortiz and Sandra Ascencio 10% of their tuition costs.
 - c. 2009/2010 Election of Officers (Nancy Lilly)

Nancy read off the names of the nominations for the 2009/2010 year:
 - Chair, Rebekah Barr – City of Chowchilla
 - First Vice-Chair, Lori Martin – City of Waterford
 - Second Vice-Chair, Lorraine Lopez – City of Corcoran

- Secretary, Dana Davidson – City of Merced
- Trustee (2 Year Term), Roberta Gafford – City of Bakersfield
- Past Chair, Nanci Lima – City of Lemoore

Nanci explained that Rhonda had indicated to her that she would not seek re-election at the end of her present term as Treasurer. Dana stated that she would be interested in the Treasurer position after fulfilling the Secretary position for a year.

d. Approval – Central Division Scholarship Policy

Nanci explained that Roberta had taken the State's Scholarship Policy and amended it to reflect the Central Division. She also explained that she had talked to Rhonda and that Rhonda felt that there should be a restriction based on attendance at division meetings.

Rebekah stated that she felt that no one should be penalized for non attendance – perhaps they were unable to get away because they are a one (1) person office or there are budget constraints.

After discussion whether to give an extra point, Nanci suggested that the item read – *Scholarships will be awarded for up to 20%, with an additional 5% of the total cost of tuition, if applicant has attended a Central Division meeting within the last 12 months.

The minutes reflect who is in attendance at the meetings and it would be easy enough to track attendance.

Nanci stated that it was her intent when she took office to establish an audit policy and a scholarship policy, and that she believes that the division has to live within their means and that the savings were for emergencies.

Moved by Louise, seconded by Rebekah and approved by an affirmative vote, to approve the scholarship policy with the noted* change.

5. REPORTS

a. Treasurer's Report (Rhonda Greenlee) – Rhonda was unavailable to attend the meeting.

b. Legislative Committee Report (Rebekah Barr)

Rebekah stated that there had not been a meeting since before the last board meeting. However, she gave the following updates:

- AB715 - re: publishing Ordinances on City websites. The League of California Cities requested CCAC to sponsor. The committee directed that the bill be held in committee. The CCAC Legislative Committee will continue to work with Assemblywoman Caballero, but it probably won't be back this year. The League didn't anticipate the amount of opposition received.
- AB711 – re: labor negotiation in closed session. No action taken this year.

- Auditors from Oakland and Berkley are trying to amend a policy to require that cities have their own auditors – no outside auditors. League will oppose their proposal.
- c. Hospitality Committee-Fundraising (Roberta Gafford/Nancy Lilly)
Nancy reported that, depending on the number of unsold tickets that are returned, she believes there are about 290 tickets sold. She stated that she had contacted everyone that has outstanding tickets. Nancy reported that she had attended TTC in June, and when it was her time to give a speech, she presented her speech in the form of a commercial and was able to sell several tickets at TTC.
- e. State Board Meetings- January 23, 2009, April 29, 2009, May 29, 2009 and July 6, 2009 (Nanci Lima)

January meeting discussed and/or approved

- Dana was appointed as Central Division trustee, taking Bonnie Paige's place
- IIMC approved longer sessions, shorter breaks at conferences with the objective of receiving more points
- David Jones was on board for the conference
- Received annual reports for TTC & CEPO
- Northern Division Nuts & Bolts cancelled due to lack of participation
- Discussed lack of participation by Central Division members

April meeting

- There will be a ballot measure to allow all CCAC members to vote
- City Clerk trends are changing from upper to mid management
- Credit cards approved for CCAC President and 1st Vice President
- SB 711 and 715 and AB 1575 bills were discussed

May meeting

- Contract for Maureen Kane (TTC and CEPO) discussed
- CCAC President Margaret Roberts made a quilt to be raffled in support of IIMC at their next conference in Reno
- Tickets to sell for Nevada City Clerks Association (see Communications)
- Board voted not to support San Joaquin Delta College's request to become an institute as it did not meet IIMC requirement to be associated with a 4 year college
- Re-drawing of boundary lines for California's divisions for a more equitable distribution of funds was abandoned. The committee had looked for an outlet to the coast as the Central Division has only 1 really good place to hold conferences in Yosemite. President Margaret requested that the committee be resolved.

6. ADJOURNMENT - The meeting adjourned at 9:54 a.m.

Respectfully submitted,

Louise Hudgens
Recording Secretary