



AGENDA
CENTRAL CALIFORNIA CITY CLERKS ASSOCIATION
General Membership Meeting

Friday, March 5, 2010 at 10:00 AM
Lemoore, California

1. PROGRAM – Leading Change - Powerful micro and macroeconomic forces are affecting local government. As a result, city departments are being pushed to reduce costs, improve the quality of their products and services, locate new opportunities to generate revenue, embrace cost-saving technologies, and maintain or increase productivity with less people. Orchestrating a successful organizational or departmental transformation requires a shift from managing to leading. Presentation by Joan Flynn, Huntington Beach City Clerk
2. CALL TO ORDER
3. ROLL CALL (*self introductions*)
4. COMMUNICATIONS
 - a. CCAC Cruise and Division Raffle Tickets (Dana Davidson)
 - b. CCAC Interest Cards – Seeking Annual Conference Volunteers (Dana Davidson)
5. BUSINESS
 - a. Approval of November 19, 2009 General Membership Minutes
 - b. Approval of Treasurer's Report
 - c. Appointment of 1st Vice Chair Lori Martin as Division President
6. REPORTS
 - a. Appointment of Nominating Committee (Rebekah Barr)
 - b. Appointment of Audit Committee (Rebekah Barr)
 - c. Report out on Executive Board Meeting (Dana Davidson)
 - d. Report out from State Board Meetings of December 4, 2009 and January 27, 2010 (Rebekah Barr)
7. FOR THE GOOD OF THE ORDER
8. ADJOURNMENT



MINUTES
CENTRAL CALIFORNIA CITY CLERKS ASSOCIATION
General Membership Meeting – Oakdale

Thursday, November 19, 2009

1. PROGRAM – GO System Working Smarter, Better Results Presentation by Sue McGeer – Workplace productivity and becoming more focused, organized, and productive.

2. CALL TO ORDER: Called to order at 1:30 PM by President Rebekah Barr.

3. ROLL CALL:

Rebekah Barr, Chowchilla
Lori Martin, Waterford
Lorraine Lopez, Corcoran
Dana Davidson, Merced
Nancy Lilly, Oakdale
Nanci Lima, Lemoore
Mitzi Ortiz, Lathrop

Renee Beck, San Ramon
Caroline Soto, Dublin
Jennifer Bustamante, Riverbank
Lori Waterman, Atwater
Jeanna DelReal, Atwater
Jamie Fanconi, Merced

4. COMMUNICATIONS:

a. *CCAC Interest Cards – Seeking Annual Conference Walk/Run Subcommittee Members (Dana Davidson)*

Dana Davidson announced that CCAC Interest Cards were available at the meeting and on the CCAC website for those interested in participating on various subcommittees.

Dana also reminded those present to keep the Annual CCAC Conference Silent Auction in mind while Christmas shopping.

Rebekah stated that City Clerk of Bakersfield Pamela McCarthy's retirement dinner would be held on Friday, December 11, 2009.

5. BUSINESS:
 - a. *Approval of Thursday, October 1, 2009 General Membership Meeting Minutes*
Moved by Nanci Lima, seconded by Lorraine Lopez with Nancy Lilly abstaining, approved the October 1, 2009 General Membership Meeting Minutes.
 - b. *Approval of Treasurer's Report*
This agenda item was continued to the next regularly scheduled general membership meeting in January.
 - c. *Approval of 2009/2010 Central Division Meeting Schedule and Locations*
Moved by Dana Davidson, seconded by Nancy Lilly and unanimously approved the 2009/2010 Central Division meeting schedule and locations with an amendment to the May 2010 meeting date to the 6th rather than the 7th.
 - d. *Approval of Reappointment of Executive Board Subcommittees*
This item was tabled.
 - e. *Approval of 2009/2010 Central Division Budget*
Moved by Nancy Lilly, seconded by Dana Davidson unanimously approved the 2009/2010 Central Division budget.
6. REPORTS:
 - a. *Report out on the Executive Board Meeting*
Dana Davidson reviewed the Executive Board's November 7, 2009 meeting discussions.
 - b. *Report out from State Board Goal Setting Meeting*
Rebekah Barr provided a verbal update.
 - c. *Report out from Division Board Goal Setting Meeting*
Rebekah Barr provided a verbal update.
7. FOR THE GOOD OF THE ORDER: Lorraine Lopez suggested creating flyer outlining the benefits of being a Certified Municipal Clerk (CMC) and posting the document on the CCAC website.
8. ADJOURNMENT: The meeting was adjourned at 2:15 PM.

Respectfully submitted,

Dana J. Davidson
Recording Secretary