



**MINUTES**  
**CENTRAL CALIFORNIA CITY CLERKS ASSOCIATION**  
**General Membership Meeting**

**Friday, September 16, 2011, 10:00 am–2:00 pm**  
**Manteca, CA**

**PRESENTATION:** *"Journey to Digital Delivery and Greater Transparency" presented by Dawn Bullwinkel, Assistant City Clerk for the City of Sacramento.*

1. **CALL TO ORDER:** *Called to order at 1:20 p.m. by Chair Lori Martin*
  
2. **ROLL CALL:** *Lori Martin, Waterford; Lorraine Lopez, Corcoran; Jennifer Bustamante, Riverbank; Cindy Black, Chowchilla; Nancy Lilly, Oakdale; Mitzi Ortiz, Manteca; Bonnie Paige, Stockton; Bret Hunter, Stockton; Joann Tilton, Manteca; Jose Jasso, Manteca; Stephanie Lopez, Modesto; Diane Nayares, Modesto; Kathy Costa, San Mateo; Joan Diskin, San Mateo; Mary Hemminger, Gustine; Maricela Vera, Patterson; Mike Maier, Newman; Nancy Hatfield, Dublin/San Ramon Services District; Luanne Bain, Riverbank; Barbara Ivanusich, Rocklin; Terry Stemple, Rocklin; Pam Aguilar, Menlo Park; Pamela Bonilla, Avenal; and Cindy Parker, Sacramento SHRA.*
  
3. **COMMUNICATIONS:** *None.*
  
4. **BUSINESS:**
  - a. **Approval of the July 15, 2011, General Board Minutes**  
*Moved by Lorraine Lopez, seconded by Bonnie Paige, and unanimously approved the July 15, 2011, General Board Minutes.*
  
  - b. **Approval of Treasurer's Report**  
*Moved by Jennifer Bustamante, seconded by Lorraine Lopez, and unanimously approved the August 2011 Treasurer's Report.*
  
  - c. **Call of Volunteers to Host 2011/2012 Central Division Meetings**  
*Several cities showed interest in hosting the Central Division meetings: Oakdale, Reedley, and Riverbank; and the Central Division is also looking for the Northern areas to host meetings to keep that area involved in CCCAC.*
  
5. **REPORTS:**
  - a. **Report out on the September 12, 2011, Executive Board Meeting**  
*Jennifer Bustamante gave an oral report on the September 12, 2011, Executive Board Meeting.*

6. INSTALLATION OF OFFICERS:

Recognition of 2010/2011 Executive Board Members

Immediate Past Chair	Nanci Lima, Lemoore
Chair	Lori Martin, Waterford
First Vice-Chair	Lorraine Lopez, Corcoran
Second Vice-Chair	Lorraine Lopez, Corcoran
Secretary	Jennifer Bustamante, Riverbank
Treasurer	Dana Davidson, Merced
Trustee	Roberta Gafford, Bakersfield
Trustee	Nancy Lilly, Oakdale

*Lori Martin presented the departing 2010/2011 Executive Board Members with praise and gratitude for their hard work and a gift of an engraved wooden executive pen and case.*

Installation and Introduction of 2011/2012 Executive Board Members

Immediate Past Chair	Lori Martin, Waterford
Chair	Lorraine Lopez, Corcoran
First Vice-Chair	Jose Jasso, Manteca
Second Vice-Chair	Mary Hemminger, Gustine
Secretary	vacant
Treasurer	Dana Davidson, Merced (expires 2012)
Trustee	Cindy Black, Chowchilla (expires 2013)
Trustee	Pamela Bonilla, Avenal (expires 2012)

*Moved by Nancy Lilly, seconded by Jennifer Bustamante, and unanimously approved the Installation of the 2011/2012 Executive Board Members.*

*Lori Martin introduced and administered the Oath of Office to the new 2011/2012 Executive Board Members.*

7. FOR THE GOOD OF THE ORDER: *None*

8. ADJOURNMENT: *The meeting was adjourned at 1:35 p.m.*