

**CITY CLERKS ASSOCIATION OF CALIFORNIA  
CENTRAL DIVISION  
GENERAL MEMBERSHIP MEETING MINUTES  
FRIDAY, NOVEMBER 15, 2007**

- 1. CALL TO ORDER** - The General Membership meeting of the Central Division of the City Clerks Association of California, was called to order at 9:10 a.m. at Lathrop City Hall, 390 Towne Centre Drive, Lathrop, CA 95330.
  
- 2. ROLL CALL:** Members present: Annabelle Aguilar of Riverbank, Bonnie Paige of Stockton, Carole Fleischmann of Tracy, Chris Moore of Manteca, Cindy Heidorn of Ceres, Dana Davidson of Merced, Kathy Teixeira of Oakdale, Kelly Buendia of Gustine, Louise Hudgens of Taft, Margaret Wimberly of Brentwood, Nanci Lima of Lemoore, Nancy Hatfield of Dublin-San Ramon Services District, Nancy Lilly of Oakdale, Rhonda Greenlee of Turlock, Rick Caldeira of Lathrop, Rosemary Silva of Farmersville, Sandra Edwards of Tracy, Stephanie Lopez of Modesto, Joann Tilton of Manteca, and Randi Johl of Lodi.
  
- 3. COMMUNICATIONS** - There were none.
  
- 4. BUSINESS**
  - a.** Approval of July 19, 2007 and September 27, 2007 minutes General Membership Meetings: Motion by Nanci, seconded by Bonnie to approve the minutes as submitted. The motion carried by the affirmative vote of all members present.
  
  - b.** Approval of Treasurer's Report: Motion by Bonnie, seconded by Chris to approve the Treasurer's Report as submitted. The motion carried by the affirmative vote of all members present.
  
  - c.** Approval of 2007/2008 Central Division Meeting Schedule and Locations: Los Banos on Friday, January 18; Ceres on Thursday, March 20; Sanger on Friday, May 9; Lodi on Thursday, July 17; Lemoore on Friday, September 19; and Manteca on Thursday, November 20  
  
Motion by Randi, seconded by Nanci to approve the Meeting Schedule and Locations. The motion carried by the affirmative vote of all members present.
  
  - d.** Approval of Reappointment of Executive Board Subcommittees: Legislative: Nancy Lima and Randi Johl; Hospitality: Roberta Gafford and Randi Johl (Trustees) Newsletter/Web Site: Chris Moore, Cindy Heidorn, and Kathryn Halloway. Newsletter to be quarterly.  
  
Motion by Chris, seconded by Bonnie to approve the appointment of Subcommittees. The motion carried by the affirmative vote of all members present.
  
  - e.** Discussion on Adding a By-Law Amendments Section: Chris will generate ballot, and membership will get to vote whether to leave in language to say voting by only members attending division meetings or all eligible members.
  
  - f.** Approval of 2007/2008 Central Division Budget: Motion by Chris, seconded by Randi to approve 2007/2008 Central Division budget. The motion carried by the affirmative vote of all members present.

## **5. REPORTS**

- a.** Central Division Recording Secretary Louise Hudgens reported on items discussed at the Executive Board meeting on November 9, 2007 that had not already been discussed and approved this date: possible presenters and subjects for the scheduled meetings, the next raffle is scheduled for May and tickets should be ready to distribute at the next meeting and lunches will remain at \$30. Each host city is requested to keep lunch cost to no more than \$15 per person, allowing for funds to build up in the education fund.
- b.** Central Division Chair Dana Davidson 1) reported that a Northern Nuts and Bolts was scheduled for Redding, March 20-21, 2008. Dawn Abrahamson is the Coordinator. Central Division Nuts and Bolts scheduled for Manteca in July, and Southern Nuts and Bolts in Brea, probably in October; 2) indicated that fund raising efforts were going on to develop MCEF funds for California Clerks; 3) reported the next annual conference would be in Bakersfield; and 4) announced that the CCAC website has a complete calendar of training events.

## **6. FOR THE GOOD OF THE ORDER – None.**

## **7. PROGRAM**

Rod Diridon, Jr., CMC, City Clerk and Auditor of the City of Santa Clara presented a program entitled “The Practical Application of Ethics Programs and Engaging the Public in the Political Process”. After Mr. Diridon’s presentation by use of video and power point, he instructed attendees to break into groups of 2 – 3 and each group answered questions about how different scenarios related to the City Clerk’s Code of Ethics.

## **ADJOURNMENT**

The meeting was adjourned at 1:10 p.m.

Respectfully submitted,

Louise Hudgens,  
Recording Secretary