
Central California City Clerks Association

FEBRUARY 2008



A MESSAGE FROM YOUR CHAIR

Happy New Year! It's hard to believe we are officially entering the year 2008. Hopefully your holiday season was filled with love and joy. Many of us make New Year's Resolutions. As Clerks, it's not always easy to juggle work and domestic responsibilities including family, friends, committees, etc. Not only is losing weight on my list (I know I can't be the only one), but I would also like to reduce stress this year. As we all know, the only way to achieve a goal is to have a course of action. As the first couple of weeks of January go by, I will jot down major stress areas. The next step will be to develop my action plan. Example: If young children need to be transported around town after school, I will provide the teenager gas money (and the threat of losing her car) to help me out. Therefore, making a New Year's Resolution isn't the difficult part; it's the follow through. If you see me out and about, please ask me how I am progressing with my resolutions. It's always helpful for me to be accountable to my peers.

State goals for the 2008 New Year were set at the October 5 and 6, 2007 City Clerk Association of California State Board meeting. One of the goals was to formulate networking groups within each of the three divisions. Division maps are being assessed based on the topography and distance; and lists are being generated to establish the proposed networking groups. It is not the intent of the state board to divide groups up. The objective of the proposed networking groups is to provide Clerks who do not have the opportunity to attend division meetings the ability to interact with other Clerks. Networking with other Clerks is a very rewarding experience. Within the Northern and Southern Divisions, a few networking groups already exist. The groups vary from informal to formal, which is at the discretion of the group. A group can choose to have informal coffee or lunch bi-monthly meetings; that's their choice. On the other end of the spectrum, there are groups that are very structured. The Sacramento Valley Division of City Clerks has an IIMC approved training session scheduled on Thursday, February 28, 2008, in Rancho Cordova. So, if you already have Clerks you regularly meet with, please let me know as soon as possible. This is a tool to help you! I would love to hear your ideas so please share them with me.

Happy New Year and may all of your wishes come true!
Dana Davidson
City of Merced Assistant City Clerk
Central Division Chair

Central Division Board Members 2007/08

Dana Davidson
Chair (Merced)
davidsond@cityofmerced.org

Nanci Lima
First Vice-Chair (Lemoore)
nlima@lemoore.com

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Roberta Gafford
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Randi Johl
Trustee (Lodi)
rjohl@lodi.gov

Chris Moore
Immediate Past Chair
(Manteca)
cmoore@ci.manteca.ca.us



SWEARING IN OF OUR NEW BOARD MEMBERS:



Dana Davidson takes the Oath by Merced City Attorney Gregory Diaz as New Division Chair:



The outgoing Board celebrates their accomplishments:



Barbara Mergen, Sanger City Clerk, receives special recognition from outgoing Chair Chris Moore:



... mark your calendars for these upcoming meetings:

**Central California City Clerks Association
2008 Meeting Schedule**

January 18th – Los Banos
March 20th – Ceres
May 9th – Sanger
July 17th – Lodi
September 19th – Lemoore
November 20th – Manteca

The January board meeting will be held in Los Banos



Henry Miller Plaza, Los Banos

The City of Los Banos, one of the fastest growing cities in the State of California, celebrated its 100th Anniversary this year! As the town honored founder Henry Miller with a Wild West Weekend during the summer and tours of the Tule Elk Reserve to showcase Los Banos' beautiful wildlife, City Hall geared up for a busy year of commercial growth.

Located on Highway 152, this once quaint community is working to maintain its old fashioned identify with merchants and shops on 6th and I Streets, while taking on a new look on Pacheco Boulevard with the completion this year of Lowes, Home Depot, Chilies, and In-Shape. Meanwhile the Council has

een working toward the design of a new Community Center which will be housed on the Rail Corridor, just behind the newly constructed Henry Miller Plaza.

Visitors who have not stopped in Los Banos in a while will be surprised by all the growth. On the west side of the community one will see the new Target Store is under construction. On the east a new 105 affordable housing apartment complex has broken ground and will be located next to yet another affordable housing complex which is slated to break ground in the spring.

With all the new growth, new staff members have been brought on board from a new Public Works Director to new Redevelopment Agency Manager. With a "can do" attitude and the idea of providing the utmost in community service, all staff at the city are participating in a 10-month Customer Service Academy with the hopes of providing even better service to locals and newcomers.

The City of Los Banos is pleased to be able to share our community with fellow City Clerks at the City Clerks Association of California Central Division meeting. Please come and take a look at a city that is Alive and on the Move and enjoy our hospitality!

On Friday, January 18, 2008, the Central California Division held their general membership meeting in the Los Banos City Hall Chambers. The facilities were wonderful, lunch was delicious, and the program was very interesting.



Mike Conway, Public Information Officer for the City of Merced, spoke on how to have a positive relationship with the media. Mike has a long history of media involvement. Prior to becoming the Public Information Office for the City of Merced, Mike was a reporter for numerous newspapers, one being the Modesto Bee. Mike passed out a media relations guide, "The Good, the Bad, and the Ugly" with a tremendous amount of information on the "do's and don'ts" of talking with the media. Those in attendance asked a lot of good questions. It was nice to be educated on this specific topic.



FOR IMMEDIATE RELEASE

Approval of Task Force Recommendations Regarding Education Guidelines for IIMC

In an effort to alleviate several issues some members encountered regarding the current education guidelines, IIMC President Charles Tokar, MMC, Chicago Ridge, IL, created a Task Force at the mid year board meeting to work with staff to revisit certain aspects of the guidelines and to recommend options to help streamline the certification process.

The Task Force's number one objective was to develop a viable "grace period" for those members who were in a certification program prior to January 1, 2007. The Task Force has made its recommendation and the IIMC Board of Directors has approved the following:

- IIMC continue with the current guidelines in effect January 1, 2007, but to accommodate those students who need help on a case-by-case basis as follows (assuming the student completed at least one IIMC approved Institute course (or similar) for CMC or one IIMC approved Academy course (or similar) for MMC, prior to 2007);
 - IIMC honor any written commitments that the Education Department staff made to the
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students before 2007 - for two years from the date of the commitment;

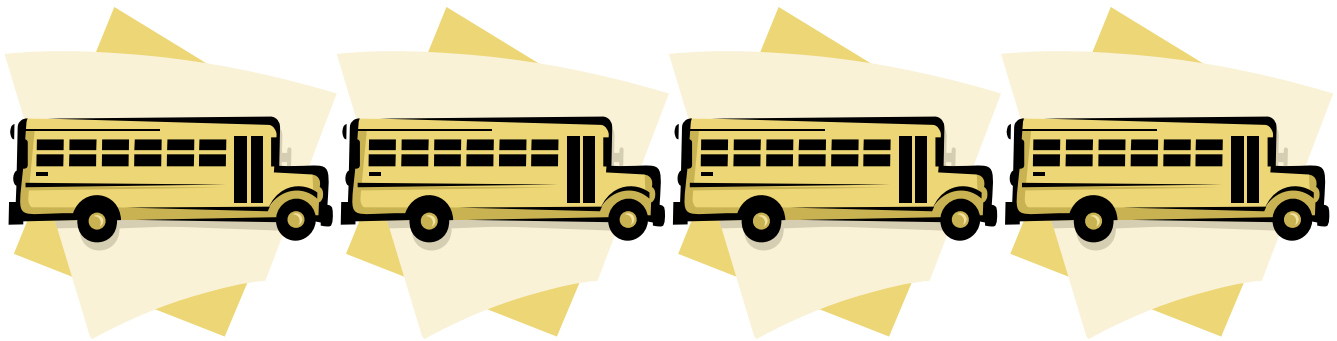
- IIMC accept the courses and points completed in 2006, 2007, and 2008 according to the previous guidelines (those in effect prior to January 1, 2007);
- Students who did not complete an Institute or Academy course (or similar) prior to 2007 and who entered into the program in 2007, shall follow the existing guidelines (in effect January 1, 2007); and
- All students shall follow the existing guidelines (in effect January 1, 2007) as of January 1, 2009, except as to the total number of points required for certification for those members enrolled in a certification tract prior to January 1, 2007.

For more information on any of these points, please contact Dr. Mohammad Eftekhari IIMC's Director of Education and Research at mhe@iimc.com or by calling 909/944-4162.

The Task Force, which is comprised of various members including three Institute Directors, continues to work on its other objectives. IIMC will communicate further education changes to its members as soon as they are approved by the Board of Directors.

On behalf of the Board of Directors, we appreciate your patience, understanding and support as we work together to embellish our education programs. Thank you.

TRAINING INFO.....



Session Dates: Starts Mid-January and ends late May 2008

Session Name: Municipal Clerk Certificate Program

Registration Costs: \$20/unit

Registration Deadlines: Opens – November 2007 and Closes – January 2008

Location: San Joaquin Delta Community College (Online program) at www.deltacollege.edu Business Department/Certificate Programs/Municipal Clerkship

CCAC Scholarship Deadline and Contact: n/a

Contact for Session: San Joaquin Delta Community College

Website: www.deltacollege.edu

Counselors (209) 954-5650 counselor@deltacollege.edu

Business Administration Counselor:

Grant Narita gnarita@deltacollege.edu

Session Dates: February 6-8, 2008
Session Name: CEPO/Master Municipal Clerk Academy (MMCA)
Registration Costs: To Be Determined
Registration: Opened December 2007
Location: La Casa de Maria
800 El Bosque Road
Santa Barbara, CA
CCAC Scholarship Deadline and Contact: November 1, 2007
Contact: Prof. Dev. Dir.
Joann Tilton (209) 239-8467
jtilton@ci.manteca.ca.us
Contact for Session: Maureen Kane
(951) 789-8319
CEPOwithKane@aol.com

Session Dates: March 6-7, 2008
Session Name: 1st Annual Northern Nuts and Bolts
Registration Costs: \$250
Location: Redding, CA, La Quinta Inn
Contact: Dawn Abrahamson, CMC, (510) 284-4063
dabrahamson@ci.fremont.ca.us

Session Dates: March 11-14, 2008
Session Name: TTC (Series 300)
Registration Costs: \$1220
Registration Deadlines: Mid-January 2008 until session is full
Location: University of Riverside Extension Campus,
1200 University Avenue
Riverside, CA
CCAC Scholarship Deadline and Contact: November 1, 2007
Contact: Prof. Dev. Director Joann Tilton (209) 239-8467
jtilton@ci.manteca.ca.us
Contact for Session: Maureen Kane
(951) 789-8319
TTCwithKane@aol.com

Session Dates: April 22, 2008, from 9:00 am to 4:30 pm
Session Name: Annual CCAC Conference Advanced Academy Session
Location: Bakersfield
Registration Cost: \$175, including lunch
Earn points towards your CMC or MMC.

Session Dates: April 23-25, 2008
Session Name: CCAC Annual Institute/Conference
Registration Costs: \$395 Early Bird (March 2008)
\$425 after March 15, 2008
Registration Deadlines: Opens – January 2008
Location: Bakersfield
CCAC Scholarship Deadline and Contact: One per division for first-time attendees. Watch CCAC Website and Official Word for Deadlines.
Shalice Reynoso, CCAC Past President (714) 562-3750
sreynoso@buenapark.com
Contact for Session: www.californiacityclerks.org or
Lucinda Williams,
Registration Coordinator
(714) 990-7757
lucindaw@cityofbrea.net

Session Dates: May 18-24, 2008
Session Name: 62 Annual IIMC Conference
Registration Costs: \$545 Early Bird (by March 31, 2008)

\$595 (After March 31, 2008) (Rates subject to change)

Registration Deadlines: Opens – January 2008

Location: Atlanta, GA

CCAC Scholarship Deadline and Contact: n/a

Contact for Session: www.iimc.com

Session Dates: June 3-6, 2008

Session Name: TTC (Series 400)

Registration Costs: \$1220

Registration Deadlines: Mid-April 2008 until session is full

Location: University of Riverside Extension Campus,
1200 University Avenue
Riverside, CA

CCAC Scholarship Deadline and Contact: November 1, 2007

Contact: Prof. Dev. Dir.

Joann Tilton (209) 239-8467

jtilton@ci.manteca.ca.us

Contact for Session: Maureen Kane

(951) 789-8319, TTCwithKane@aol.com

*Pat Hammers was the first donor
Contributing \$250 toward the Municipal Clerks Educational Fund
California II Endowment Fund (Specifically for California Clerks)*

DIVISION MEETINGS

January 18, 2008	Los Banos
March 20, 2008	Ceres
May 9, 2008	Sanger
July 17, 2008	Lodi
September 19, 2008	Lemoore
November 20, 2008	Manteca

CCAC EVENTS

April 22, 2008	CCAC Conference Advanced Academy Session, Bakersfield
April 23-25, 2008	CCAC Annual Conference, Bakersfield
May 18-24, 2008	IIMC Annual Conference, Atlanta, Georgia

Got News to Share?

Please send any articles you would like to share with your CCCCA Division Members. Send your articles to Kathryn.holloway@ci.ceres.ca.us

Suggestions for items to be placed on the Central Division Website should be sent to Rick Caldeira, rcaldeira@ci.lathrop.ca.us

HAPPY NEW YEAR !!!!

