

**NORTHERN CALIFORNIA CITY CLERKS ASSOCIATION  
DIVISION/BUSINESS MEETING MINUTES  
JUNE 19, 2009**

**CALL TO ORDER**

Chair Rod Diridon called the meeting to order at 12:25 p.m. in the City of Lafayette and thanked the host City Clerks Joanne Robbins of Lafayette and Michele Olsen of Orinda. He then followed by asking all those present to introduce themselves.

**APPROVAL OF MINUTES – January 16, 2009 and March 13, 2009 Division Meetings**

*Action: Motion/Second/Carried* to approve the minutes of the January 16, 2009 and March 13, 2009 Division/Business Meetings.

**VICE CHAIR**

Vice Chair Patrice Olds spoke on the IIMC Athenian Dialog series, suggesting bringing the dialogs to California and asking if there was interest amongst the division membership. She then shared the potential certification points of the program.

**PROGRAM CHAIR**

Program Chair Lorrie Brewer announced that the September program would be held in the City of Walnut Creek on September 25th. She then announced that the incoming Program Chair Jackie Rose of the Town of Los Gatos would be working on future programs.

**TREASURER'S REPORT**

Treasurer Marian Handa announced the account balances for:

Checking	\$18,595.62
Money Market	\$12,677.52
Certificate of Deposit	\$20,354.13
Total:	\$51,627.27

**NEWSLETTER EDITOR**

Newsletter Editor Irma Torres asked that articles be forwarded to her for the newsletter.

**COMMITTEE REPORTS**

Linda Scholink, Chair of the NCCCA Nominating Committee, thanked her committee and then announced the slate of officers newly elected to the 2009/2010 Executive Board:

Patrice Olds, City Clerk City of Walnut Creek	Chair
Lorrie Brewer, City Clerk, City of Santa Cruz	Vice Chair
Jackie Rose, Town Clerk, Town of Los Gatos	Program Chair

Karen Gonzales, Deputy City Clerk, City of Pleasanton	Communications Chair
Mercy Cabral, Deputy City Clerk, City of Martinez	Recording Secretary
Deborah Presson, City Clerk, City of Chico	Newsletter Editor
Shawna Freels, City Clerk, City of Gilroy	Trustee
Patricia Edwards, City Clerk, City of San Ramon	Trustee

*Action: Motion/Second/Carried* to approve the slate of officers newly elected to the 2009/2010 Executive Board.

### **FOR THE GOOD OF THE ORDER**

Susan Kitchens congratulated Chair Rod Diridon on his recent marriage.

Mary Lavelle spoke on a recent recruitment in the City of Hayward stating that there were a large number of applicants which showed an increased interest in the City Clerk's profession.

Chair Rod Diridon spoke on the upcoming California Ethics Project and the upcoming California Ethics Summit, sharing the summit goals and potential CMC/MMC certification points for attendance.

Michele Olsen announced that the host cities of Orinda and Lafayette had paid for the program speakers from the mornings program.

### **ADJOURNMENT**

There being no other reports, Chair Diridon adjourned the meeting at 1:10 p.m.

Respectfully submitted,

/s/ Shawna Freels, CMC  
NCCCA Trustee