



Are you ready for Sunshine Week?

March 16 – 22, 2008



Sunshine Week is a national initiative to dialogue about the importance of open government and freedom of information. The initiative was originated and led by the media. Make sure you and your agency are in compliance with the open government laws by refreshing your knowledge of the top 10 components of the Brown Act and the Public Records Act in a seminar led by **Terry Francke, General Counsel and Founder of Californians Aware**, an authority on California's open government laws at the:

**Friday, March 14, 2008 NCCCA Meeting
In San Leandro, California**

**"Spread a Little Sunshine": Understanding California's Open
Government Laws**

In addition, this is a special meeting in which we are partnering with the



to highlight the shared goals and priorities between the League and the City Clerks Association of California. As Clerks we work on maintaining transparency in government as well as maintaining the integrity of elections. There are many opportunities to gain much more from the League other than the wonderful Smart Voter Guide. Come hear how to join and reap the benefits of a League/Clerk partnership. Presented by:

Marian Handa, CMC, San Leandro *and* Angie Reyes, MMC, Hayward

This will be a great training:

- for the seasoned clerk to refresh his/her knowledge on the transparency laws and learn the advantages of partnering with the League;
- and an excellent opportunity to attend a meeting with your deputy and help reinforce their knowledge base; or
- to bring a commission secretary who needs to be exposed to and understand these crucial laws.

Because we are partnering with the League we have reduced the meeting luncheon cost to \$30. Please RSVP today by contacting Patrice Olds at 943-5818 or at olds@walnut-creek.org.



Northern California City Clerks Association (NCCCA)
Division/Business Meeting
With the League of Women Voters
Friday, March 14, 2008

HOST CITIES: Cities of Hayward and San Leandro
WHEN: Friday, March 14, 2008
WHERE: Titan Auditorium, Marina Community Center
15301 Wicks Boulevard
San Leandro, CA 94579
(510) 577-6080
(Please refer to www.mapquest.com for driving directions)

REGISTRATION: 8:30 a.m. – Continental Breakfast with pastries, fruit, coffee, tea and juice
PROGRAM: 9:00 a.m. – 12:30 p.m.
“Spread a Little Sunshine”: Understanding California’s Open Government Laws
Presenters: Terry Francke, General Counsel and Founder, Californians Aware
Angie Reyes, MMC, City Clerk Hayward
Marian Handa, CMC, City Clerk San Leandro

LUNCH & BUSINESS MEETING: 12:30 p.m. – 1:30 p.m.
BOARD MEETING 1:30 p.m. – 2:30 p.m.

IIMC Credits PENDING (.5 points CMC/MMC; 3 hours re-certification)

(Detach and mail section below with your check for \$30 or \$25, made payable to NCCCA)

BUFFET LUNCH: Chicken breast topped with sautéed artichokes and mushrooms and served with rice, bowtie pasta with asparagus and artichoke hearts, garden salad, French bread, assorted desserts, beverages

DEADLINE: **Monday, March 11, 2008.** No cancellations after that date.
Reservations made and not canceled by stated deadline will be billed.

- I will attend the NCCCA meeting and luncheon. Enclosed is my check for \$30 per person.
 I will attend the NCCCA meeting but will not eat lunch. Enclosed is my check for \$25 per person.
 I will attend the meeting and will pay at the door: (*circle one*) \$30 to include lunch **OR** \$25 for the meeting only.

Name/Title: _____

City: _____

Email: _____

- New City Clerk First Meeting

Mail to: Patrice M. Olds
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