



Southern California City Clerks Association

Executive Board Meeting
Ontario Convention Center
2000 Convention Center Way
Ontario, California

March 19, 2009

MINUTES

CALL TO ORDER: President Pat Hammers called the meeting to order at 8:05 a.m.

ROLL CALL: Pat Hammers, President
Joan Flynn, 1st Vice President
Juana Laur, 2nd Vice President
Veronica Montecino, Treasurer (arrived at 8:35 a.m.)
Sharie Apodaca, Recording Secretary
Peggy Johns, Communications Coordinator
Kathleen Midstokke, Director (2nd Year) Recognition & Awards
Susan Ramos, Director (2nd Year), Membership & Hospitality
Ina Rios, Director (2nd Year), Scholarships
Theresa Devoy, Director (1st Year), Grants (excused)
Tamara Mason, Director (1st Year), Job Descriptions (excused)
La Vonda Pearson, Director (1st Year), Networking
Stephanie Mendenhall, Immediate Past President (arrived at 8:32 a.m.)

1. Approval of Minutes

The minutes of the Executive Board Meeting of January 22, 2009 were unanimously approved as corrected.

2. Treasurer's Report

Treasurer Montecino reported that expenses for the prior SCCCA meeting were \$700 versus revenues of \$1600. Approval of the Treasurer's Report for the period January 1 – February 28, 2009 was deferred to the General Membership Meeting later in the morning.

At the recommendation of President Hammers, it was unanimously carried by the board to authorize \$500 to compensate Vicki Halsey, a speaker, trainer and author, and Vice President of Applied Learning at The Ken Blanchard Companies, to present at the June 18, 2009 SCCCA Meeting.

3. Committee Reports

- **Joan Flynn, 1st Vice President - Legislation:**

First Vice President Flynn reported on new legislative ideas being considered by the CCAC Legislative Committee as follows:

Legislation that would provide an alternative to publishing ordinances in the newspaper; for example mailing notices of proposed ordinances to those who file a written request and to post the ordinance on a city's website.

Legislation to allow cities to provide their code supplements to the State Library at Sacramento electronically versus mailing a hard copy supplement.

First Vice President Flynn also stated that any proposed changes to laws regarding elections, records, and FPPC filings should be forwarded to Randi Johl, City Clerk of Lodi for consideration by the Administrative Services Committee.

She added that SB711 (Leno) is proposing revisions to the Brown Act which would require public disclosure of written communications prior to a entering into closed session regarding labor negotiations. This proposal was initiated by the California Newspapers Publishers Association.

- **Juana Laur, 2nd Vice President – Program Chair:**

Second Vice President Laur reported that the June 18, 2009 SCCCA Meeting will be held in Escondido at the California Center for the Arts and hosted by City Clerk Marsha Whalen. Vicki Halsey from The Ken Blanchard Companies will be making a presentation.

- **Peggy Johns, Communications Coordinator – Survey:**

Communications Coordinator reported that Margaret Wimberly, City Clerk of Brentwood has taken over the responsibility of website postings for CCAC.

- **Kathleen Midstokke, Director (2nd Year) - Recognition & Awards:**

Director Midstokke stated that several City Clerks have earned CMC or MMC status. These achievements will be reported at the General Business Meeting later in the morning.

- **Ina Rios, Director (2nd Year) - Scholarships:**

Director Rios reported that upon completion of their MMCA session in February 2009 eight scholarship recipients should have been reimbursed. In March 2009, seven individuals completed their TTC training and will soon be reimbursed.

- **La Vonda Pearson, Director (1st Year) – Networking:**

Director Pearson reported that she has obtained a list of first time members and or attendees to today's meeting to assist her in "spotlighting" someone today.

4. Unfinished Business – Policies/Standing Rules

Immediate Past President Mendenhall reviewed the 2008 changes to the Policies and Guidelines.

5. New Business

None

ADJOURNMENT: The meeting was adjourned at 8:40 a.m.



Sharie Apodaca, CMC
Recording Secretary



Pat Hammers, MMC
President