

**Southern California City Clerks Association
General Membership Meeting**

**Laguna Hills Community Center
Heritage Room "C"
25555 Alicia Parkway
Laguna Hills, CA 92653**

MINUTES

March 25, 2010

Call to Order

President Joan Flynn called the meeting to order at 9:05 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Color Guard 3rd Battalion 5th Marines, Camp Pendleton.

Welcome and Introductions from Host Cities Laguna Hills and Rancho Santa Margarita

Laguna Hills City Clerk Peggy Johns welcomed the membership and recognized those that assisted with facilitating the program including co-host Molly McLaughlin, City Clerk of Rancho Santa Margarita and staff from both City Clerk offices. She then introduced City of Laguna Hills Mayor Randal Bressette, who provided a further welcome and spoke of the importance of the City Clerk's profession.

Program:

2nd Vice President Susan Ramos welcomed guest speaker Ted Gaebler, City Manager of Rancho Cordova who presented the program titled "*From the Poop Deck to the Bridge: Reinventing Government.*" The program included a PowerPoint presentation and question and answer periods throughout the session. The presentation discussed topics including history of the City Clerk profession, City Clerk's being more involved in full management of the organization, and seeking to look beyond the border of current systems or City Clerk paradigms in organizations. There was a work group session where each table made notations, then presented to the membership a list of concepts of City Clerk responsibilities. Mr. Gaebler included in his PowerPoint presentation a video related to the concept of paradigms and importance of looking beyond current work environments.

Business Meeting and Luncheon – Continued:**4. Approval of Minutes**

There was a motion by 1st Vice President Laur, and second, to unanimously approve the minutes of the meeting on January 29, 2010 as written.

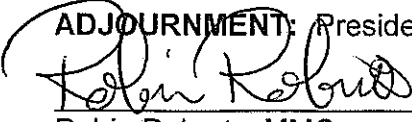
5. Treasurer's Report

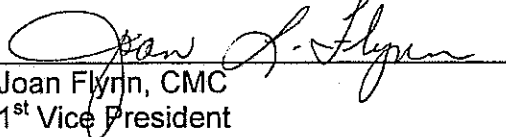
The Treasurer's Report as of February 26th, 2010 was accepted as written (attached), subject to audit and pending an upcoming teleconference with Treasurer Monticeno present.

6. Board and Committee Reports

- Director Theresa Devoy announced that pending budget approval, Grant Program information will be emailed to members. She further stated that the anticipated timeline for the application and notification process.
- IIMC President Elect Colleen Nicol announced that the IIMC will no longer require recertification for the CMC designation. She also discussed the points available for the upcoming conferences.
- CCAC Treasurer Lucinda Williams reminded members of the upcoming Orange County City Clerks meeting on April 19, 2010 at the City of Irvine with guest speaker Orange County Registrar of Voters Neal Kelley and discussed many aspects of the upcoming CCAC Conference in Ventura, including registration and the optional "evening out" Harbor Cruise.
- CCAC Southern Division Trustee Julie Folcik discussed the fundraising efforts for the Municipal Clerks Education Fund and CCAC Scholarship Program. She discussed the silent auction fundraiser and the division gift basket to be provided during the upcoming CCAC Conference. Director Devoy offered to assist Trustee Folcik in creating the division gift basket.
- SCCCA Nomination Committee Chair read to the membership regulations regarding the nomination process and eligibility in connection with the 2010-2011 SCCCA Board. After announcing the process, Chair Williams opened the nomination of officers and the following nominations were presented: President Flynn nominated Juana Laur for President; 1st Vice President Laur nominated Susan Ramos for 1st Vice President; 2nd Vice President Ramos nominated Peggy Johns for 2nd Vice President; Theresa Devoy was nominated for Director of Communications. After the close of nominations from the membership, Chair Williams indicated that membership would receive information regarding the nomination process, followed by ballot distribution and voting prior to the June 18, 2010 SCCCA meeting.

ADJOURNMENT: President Flynn adjourned the business meeting at 1:04 p.m.


Robin Roberts, MMC
Recording Secretary


Joan Flynn, CMC
1st Vice President