



**MINUTES**  
**SOUTHERN CALIFORNIA CITY CLERK'S ASSOCIATION**  
**GENERAL MEMBERSHIP MEETING AND PROGRAM**

**EL NIGUEL COUNTRY CLUB**  
**23700 CLUBHOUSE DRIVE**  
**LAGUNA NIGUEL, CA 92677**

**THURSDAY, SEPTEMBER 30, 2010**

**Call to Order**

Outgoing President Joan Flynn called the meeting to order at 9:00 a.m.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Maria Morris, City Clerk, San Juan Capistrano.

**Program**

Incoming President Juana Laur introduced the speakers: Timothy J. Pagano – City of Brea and Heather K. Davis – City of Rancho Cucamonga. The speakers provided an elementary look at conflict: “We are All in the Sandbox Together”. The speakers gave the attendees an opportunity to participate in the learning experience via different interactive techniques such as determining what kind of person you are and how to deal with different personalities.

**Call to Order of the Business Meeting**

Outgoing President Joan Flynn called the business meeting to order at 12:00 p.m.

**Welcome and Introduction from Host City Laguna Niguel**

Incoming President Juana Laur introduced City of Laguna Niguel VIPs. She announced she would like to appoint a committee to review the bylaws to be in sync with CCAC. Anyone interested should contact her.

**Director of Grants' Report**

Director Theresa Devoy announced that the city of Monrovia had been awarded a grant. She thanked the subcommittee - Pat Hammers, Peggy Johns, & Tony Russell. She also announced that she needed a host city of November.

**Approval of Minutes**

Lucinda Williams, City Clerk for Brea; Theresa Devoy, City Clerk for Norwalk and Colleen Nicol, City Clerk for Riverside all asked for their spelling of their names be corrected in the minutes. A motion was made by Lucinda Williams, City Clerk of Brea and seconded by Teresa Devoy, City Clerk of Norwalk to approve the minutes as corrected. The motion passed unanimously.

## **Treasurer's Report**

A motion was made by Lucinda Williams, City Clerk of Brea and seconded by Anthony Mejia, Deputy City Clerk, San Clemente to accept the Treasurer's Report as of August 31, 2010 as written, subject to audit. The motion passed unanimously.

## **CCAC Report**

Lucinda Williams, CCAC Treasurer, announced the 2010/11 Board that was installed in September and announced registration for New Law and Elections Conference was now open.

## **IIMC Report**

Colleen Nicol, President-Elect of IIMC was present and gave an update on upcoming IIMC related events.

## **Transition of SCCCA Executive Board**

- Recognition of outgoing President Joan Flynn (2009-2010)

1st Vice President Juana Laur presented outgoing President Flynn with a token of appreciation for her outstanding service.

President Joan Flynn highlighted the successes of the SCCCA Board during her term and presented outgoing board members with certificates of recognition and gifts of appreciations for their diligent service in the past year.

- Installation of New Board Members 2010-2011

IIMC President Elect Coleen Nicol presided over the installation of the SCCCA Executive Board Members for 2010-2011 and administered the Oath of Office as follows:

Susan Ramos, 1<sup>st</sup> Vice President  
Peggy Johns, 2<sup>nd</sup> Vice President  
Theresa Devoy, Communication Coordinator  
Rhonda Basore, Director 1<sup>st</sup> Year (Acting Secretary)  
Stephanie Smith, Director 1<sup>st</sup> Year  
Tony Russell, Director 1<sup>st</sup> Year

Incoming President Juana Laur presented each board member with an executed Oath of Office certificate.

Linda Lindholm, Mayor for Laguna Niguel administered the Oath of Office to:

Juana Laur, President

## **Adjournment**

The business meeting was adjourned at 1:36 p.m. by SCCCA President, Juana Laur.

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Rhonda Basore, MMC  
Acting Recording Secretary

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Juana Laur, MMC  
President