



**CITY CLERKS ASSOCIATION OF CALIFORNIA
AND
CITY CLERK DEPARTMENT – LEAGUE OF CALIFORNIA CITIES
EXECUTIVE BOARD MEETING
APRIL 13, 2007
Palm Springs Hilton Resort
Palm Springs, CA 92264
AGENDA**

1. CALL TO ORDER

2. ATTENDANCE/EXCUSED ABSENCES

2.1 Approval of Absences

3. INTRODUCTIONS/ANNOUNCEMENTS

4. MINUTES

4.1 Approval of Minutes for February 5, 2007 (**Sherwood**)

5. TREASURER'S REPORT (Anderson)

6. RATIFICATION OF ACTION TAKEN VIA E-MAIL

6.1 Nomination of Joann Tilton for 2007 Quill Award

6.2 Accept Granicus, Inc. donation of \$1,000.

6.3 Status of e-mail vote: Fundraiser to support Mary Lynn Stratta

7. NEW BUSINESS/ACTION/DISCUSSION ITEMS

7.1 Division Voting Rights – By Law Amendment to allow non-voting members to hold office.

7.2 Public Recognition of MMC's (proposed by Meg Monahan)

7.3 Region V and Region III Letters Re: IIMC 2010 Conf. in Sydney, Australia

- 7.4 Follow Up Assignments: Update of Job Descriptions
- 7.5 Follow Up Assignments: List of CCAC Records in Your Possession
- 7.6 Follow Up Assignments: Frequently Asked Questions for the Website

8. GOALS FOR 2006-2007

- 8.1 Review of 2006-2007 Established Goals

9. DIRECTORS' REPORTS

- 9.1 First Vice President **(McCarthy)**
- 9.2 Second Vice President **(Roberts)**
- 9.3 Communications Director **(Pope)**
- 9.4 Legislative Director **(Vinson)**
- 9.5 Professional Development Director **(Tilton)**
 - 9.5.1 Update and recommendation on Phase II of the SJDC Online Municipal Clerkship Program
 - 9.5.2 Proposed By-Law Amendment on Non Voting Members Participation at Division Level and on State Board.
 - 9.5.3 TTC Update March 2007 and Future Sessions.
 - 9.5.4 Follow up on IIMC Meeting Regarding Conceptual Approval of California Certification.
 - 9.5.5 February 2008 – CEPO for MMC Candidates
 - 9.5.6 Pat Hammers may bring something back on behalf of the Professional Development Committee on the Scholarship Endowment Fund.
- 9.6 Division Professional Development Reps **(Reyes/Caldeira/Hammers)**

9.7 Division Trustees **(Wimberly/(Johl)/Williams)**

9.8 Division Chairs **(Basore/Moore/Jones)**

10. REGION IX DIRECTOR'S REPORT (Nicol)

11. PRESIDENT'S REPORT

12. ADJOURNMENT