

**CCAC – ROUND I  
SCHOLARSHIP OPPORUNITY  
FOR UPCOMING CCAC INSTITUTE SESSIONS**

**MARK YOUR CALENDAR - NOVEMBER 1, 2007 is the deadline for filing your scholarship application for the following CCAC Institute Sessions:**

**(NEW) CEPO-MASTER MUNICIPAL CLERK ACADEMY – February 6-8, 2008**

**Location: La Casa de Maria  
800 El Bosque Rd.  
Santa Barbara, CA 93108**

**Registration: Opens December 2007  
Contact: Maureen Kane (951) 789-8319; [CEPOwithKane@aol.com](mailto:CEPOwithKane@aol.com)**

**TTC (SERIES 300) March 11-14, 2008**

**Location: University of Riverside Extension Campus  
1200 University Ave., Riverside, CA**

**Registration: Opens Mid-January 2008 until session is full  
Contact: Maureen Kane (951) 789-8319; [TTCwithKane@aol.com](mailto:TTCwithKane@aol.com)**

**TTC (SERIES 400) June 3-6, 2008**

**Location: Same as above  
Registration: Opens Mid-April 2008 until session is full  
Contact: Same as above**

The scholarship application, along with the policy, is attached. In addition, the scholarship application/policy will be available on the CCAC Website at [www.californiacityclerks.org](http://www.californiacityclerks.org).

You may email your completed application (with an electronic or scanned signature) to me at [jtilton@ci.manteca.ca.us](mailto:jtilton@ci.manteca.ca.us). Other options for submitting your application:

**Mail or Fax to:  
Joann Tilton, MMC  
CCAC Professional Development Director  
c/o Manteca City Clerk's Office  
1001 W. Center St.  
Manteca, CA 95337  
\*FAX: (209) 825-2333**

**\*NOTE: If you fax your application, there is no need to forward a hard copy via mail.**

**Section 8 of the Institute Scholarship Policy explains how scholarships are paid to recipients. Section 9 outlines the procedure used for Division level scholarships in addition to the State scholarships.**

**As the Professional Development Director for CCAC, I am excited about the educational opportunities that are available to you in 2008. Stay tuned for updates and additional venues. Please share this information with others in your office or within your City Clerk network.**

**If I can help you with your educational goals in any way, please call me at (209) 239-8467 or contact me via email, [jtilton@ci.manteca.ca.us](mailto:jtilton@ci.manteca.ca.us)**

**Thank you,**

**Joann Tilton, MMC  
CCAC Professional Development Director  
Manteca City Clerk**