

**CITY CLERKS ASSOCIATION OF CALIFORNIA  
CENTRAL DIVISION  
EXECUTIVE BOARD MEETING MINUTES  
Friday, January 7, 2005**

CALL TO ORDER

*The Executive Board Meeting of the Central Division of the City Clerks Association of California was called to order at 12:47 pm, at City Hall in Turlock, California.*

ROLL CALL

**Members Present:**     *Lucy Mallonee, City of Los Banos  
Barbara Mergan, City of Sanger  
Margaret Wimberly, City of Tracy  
Martha Jantzen, City of Atwater  
Rhonda Greenlee, City of Turlock  
Mary Jane Cantrell, City of Hughson*

COMMUNICATIONS

*None to report.*

BUSINESS

Approval of Minutes from November 5, 2004 meeting

*Motion by Margaret, seconded by Mary Jane to approve the minutes as submitted. The motion carried by the affirmative vote of all board members present.*

Financial Update

*Rhonda Greenlee gave an update and there was brief discussion. Motion by Mary Jane, seconded by Margaret to approve changes to the Central Division 2005 budget as stated. The motion carried by the affirmative vote of all board members present.*

Approval of Scholarship Awards – Barbara Mergan

*Barbara stated that scholarship applications were submitted to attend the March 2005 Technical Track for Clerks by Brenda Carter of Mendota and Lucy Mallonee of Los Banos. After brief discussion of the board a motion was made to approve the scholarships. Motion by Rhonda, seconded by Martha to approve \$400.00 to Brenda Carter of Mendota and Lucy Mallonee of Los Banos to attend the March 2005 Technical Track for Clerks. The motion carried by the affirmative vote of all board members present.*

2004/2005 Budget – Barbara Mergan

*Barbara reported on the 2004 budget and there was discussion regarding the 2005 budget, which included allocating money for board members to go to the pocket meetings for reapportionment committee, funding to help those attend meetings (mileage reimbursement/certificates for future meetings), changing the percentage split, future speakers, trip to IIMC in St. Paul, general fund, the CCAC State Board asking for more money for IIMC Conference in Anaheim in 2006, previous donation to be paid to CCAC for 2004, ideas for fundraising for IIMC donation for 2005, returning dues to CCAC for 2006 IIMC Conference in Anaheim, March meeting will be held in Fresno, May meeting will be held in the Bakersfield/Lodi/Tracy area, and the July meeting will be held possibly in the Sonora/Angels Camp Mammoth area. Motion by Rhonda, seconded by Martha to approve the CCAC Central Division return their dues for 2005 to the CCAC to go towards the 2006 IIMC being held in Anaheim. The motion carried by the affirmative vote of all board members present.*

ADJOURNMENT

***A motion was made to adjourn the meeting. The motion was seconded and the meeting was adjourned at 1:25 pm.***

Respectfully submitted,

Lucille L. Mallonee  
Recording Secretary

**CITY CLERKS ASSOCIATION OF CALIFORNIA  
CENTRAL DIVISION  
GENERAL MEMBERSHIP MEETING MINUTES  
Friday, January 7, 2005**

CALL TO ORDER

*The General Membership Meeting of the Central Division of the City Clerks Association of California was not held due to the length of the program presented.*

Respectfully submitted,

Lucille L. Mallonee  
Recording Secretary