



AGENDA
CENTRAL CALIFORNIA CITY CLERKS ASSOCIATION
EXECUTIVE BOARD MEETING

Friday, January 25, 2007 - 10:00 a.m.
Stockton, California

1. CALL TO ORDER
2. ROLL CALL: Chris Moore (Chair)
Brenda Carter (2nd Vice Chair)
Rhonda Greenlee (Treasurer)
Dana Davidson (Trustee)
Cindy Heidorn (Trustee)
Jana Sousa (Secretary)
Rick Caldeira (Immediate Past Chair)
3. BUSINESS
 - a. Appointment of Brenda Carter to fill the unexpired term of Central Division 1st Vice Chair
 - b. Appointment of Dana Davidson to fill the unexpired term of Central Division 2nd Vice Chair
 - c. Appointment of Randi Johl to fill the unexpired term of Central Division Trustee position expiring in 2008.
 - d. Approval of Minutes from November 17, 2006
 - e. Treasurer's Report (Rhonda Greenlee)
 - f. Approval of 2006-07 Central Division Budget
4. COMMUNICATIONS
 - a. 2006-07 Central Division Meeting Schedule & Locations (Chris Moore)
5. REPORTS
 - a. Legislative Committee Report (Barbara Mergan)
 - b. Hospitality Committee/Fundraising Ideas Update (Dana Davidson/Cindy Heidorn)
 - c. Program Update – Transition from Brenda to Dana
 - d. Newsletter Committee Update (Chris Moore)
 - e. International Institute of Municipal Clerks (IIMC) Point Criteria for Certification and Academy Programs (Rick Caldeira)
 - f. By Laws Committee Update (Barbara Mergan)
6. FOR THE GOOD OF THE ORDER
7. ADJOURNMENT



AGENDA

**CENTRAL CALIFORNIA CITY CLERKS ASSOCIATION
GENERAL MEMBERSHIP MEETING
Friday, January 25, 2007 - 11:00 a.m.
Stockton, California**

1. CALL TO ORDER
2. ROLL CALL
 - a. Self-Introductions
3. BUSINESS
 - a. Approval of Minutes from November 17, 2006 Meeting
 - b. Approval of Treasurer's Report
 - c. Approval of 2006-07 Central Division Meeting Schedule & Locations
 - d. Approval of 2006-2007 Central Division Budget
4. COMMUNICATIONS
5. REPORTS
 - a. Report out from Executive Board Meeting (Jana Sousa)
 - b. Report out from State Board Goal Setting Meeting (Joann Tilton)
 - c. International Institute of Municipal Clerks (IIMC) Point Criteria for Certification and Academy Programs (Rick Caldeira)
6. FOR THE GOOD OF THE ORDER
7. PROGRAM – Bruce Meier, CRM, Principal Consultant of Records Control Services, Inc. – “How to Develop a Records Retention Policy.”
8. ADJOURNMENT