

**CITY CLERKS ASSOCIATION OF CALIFORNIA
CENTRAL DIVISION
EXECUTIVE BOARD MEETING MINUTES
Tuesday, July 12, 2007 – Conference Call**

CALL TO ORDER

The Executive Board Meeting of the Central Division of the City Clerks Association of California was called to order at 3:08 p.m., through conference call.

ROLL CALL

Members Present: Rick Caldeira of Lathrop, Dana Davidson of Merced, Chris Moore of Manteca, Randi Johl of Lodi, Rhonda Greenlee of Turlock, Cindy Heidorn of Ceres, and Jana Sousa of Los Banos.

COMMUNICATIONS

Chris stated that due to the recent resignation of Brenda Carter from the City of Mendota, the September CCAC Central Division meeting would be held in Merced instead of at Harris Ranch as planned.

BUSINESS

Approval of Minutes from the January 25, 2007 and March 22, 2007 Meetings

Motion by Rhonda, seconded by Dana to approve the minutes as submitted. The motion carried by the affirmative vote of all members present.

Approval of Central Division scholarships.

Motion by Rhonda, seconded by Rick to award scholarships as follows: \$220 to Kelly Fick of Bakersfield (TTC March), Nanci Lima of Lemoore (TTC March), Jana Sousa of Los Banos (TTC March); \$512 to Dana Davidson of Merced (LTC August), Jamie Gray of Mammoth Lakes (LTC August), Randi Johl of Lodi (LTC August), Dora Sidrian of Stockton (LTC August), Cindy Trang of Monterey Park (LTC August); \$305 to Jeanna Del Real (TTC September), Denise Hiliker of California City (TTC September). The motion carried by the affirmative vote of all members present.

Election of Officers for 2007-08

Randi Johl reported that nominations received were as follows: Central Division Chair – Dana Davidson of Merced; First Vice-Chair – Nanci C.O. Lima of Lemoore; Second Vice-Chair – Cindy Heidorn of Ceres; Secretary – Louise Hudgens of Taft; Treasurer – Rhonda Greenlee of Turlock; Trustee – Roberta Gafford of Bakersfield.

REPORTS

Treasurer's Reports

Motion by Rick, seconded by Dana to adopt the reports as submitted. The motion carried by the affirmative vote of all members present.

Fundraising/Gift Policy

Cindy announced that she mailed out 75 ticket books for the raffle, and that she has collected \$345 total to date.

Newsletter Committee Update

Chris requested that the committee forward any ideas for articles to her for the next newsletter.

Legislative Committee Report Out

Randi stated that she did not have a report; however, she planned to start putting together information for future meetings.

REPORTS

Dana announced that she recently received confirmation from the International Institute of Municipal Clerks (IIMC) that attendees of today are receiving .5 credits.

ADJOURNMENT

The meeting was adjourned at 3:34 p.m.

Respectfully submitted,

Jana R. Sousa
Recording Secretary