



**Northern California City Clerks Association (NCCCA)
Division/Business Meeting
Friday, January 18, 2008**

HOST CITY: City of Napa

WHEN: Friday, January 18, 2008

WHERE: Embassy Suites
1075 California Boulevard (at First St. exit on Hwy 29)
Napa, CA. 94559
(707) 253-9540
(Please refer to www.mapquest.com for driving directions)

BOARD MEETING 8:00 a.m. – 8:45 a.m.

REGISTRATION: 8:30 a.m. – Continental Breakfast with pastries, coffee, teas, and juice

PROGRAM: 9:00 a.m. – 12:30 p.m.

“Workplace Conflict–What is it Costing Your Organization and How to Resolve It”

Presenter: Joann Tilton, MMC, certified trainer in workplace conflict resolution and self-mediation

LUNCH & BUSINESS MEETING: 12:30 p.m. – 1:30 p.m.

IMC Credits PENDING (.5 points CMC/MMC; 3 hours re-certification)

(Detach and mail portion below with your check for \$40 or \$25, made payable to NCCCA)

BUFFET LUNCH: Dijon Parmesan Crusted Chicken Breast with Caper Butter Sauce and Rice; Chocolate Mousse Cake atop Raspberry Couli; iced tea, coffee and tea. *(Call Sara Cox for the vegetarian option)*

DEADLINE: **Monday, January 14, 2008.** No cancellations after that date.
Reservations made and not canceled by stated deadline will be billed.

_____ I will attend the NCCCA meeting and luncheon. Enclosed is my check for \$40 per person.

_____ I will attend the NCCCA meeting but will not eat lunch. Enclosed is my check for \$25 per person.

_____ I will attend the meeting and will pay at the door: *(circle one)* \$40 to include lunch **OR** \$25 for the meeting only.

Name/Title: _____

City: _____

Email: _____

New City Clerk _____ First Meeting _____

Mail to: Sara T. Cox
City Clerk
City of Napa
P. O. Box 660
Napa, CA. 94559
WK: (707) 257-9503
FAX: (707) 257-9534