

California Professional Municipal Clerk Certificate

University of California Riverside Extension

Technical Training for Clerks participants who register for optional UCR units have an opportunity to receive an additional university certificate to recognize academic accomplishments upon completion of the 4 Series TTC program. TTC graduates are eligible for 2 credentials upon finalization of the program. The UCR certificate indicates completion of California specific professional development course work. All TTC Graduates are awarded a certificate issued jointly by TTC, CCAC and UCR indicating a total of 120 IIMC educational hours toward Certified Municipal Clerk designation.

There is an option to register at UCR to receive 3 graduate-level Extension units for each TTC series. Cost for 3 units is \$150 payable directly to Regents UC. You receive a letter grade for each series completed. After 4 TTC series, you have the 12 units required for a CPMC Certificate from UCR. The expectations for UCR registrants are consistent with our TTC policies for successful course completion. Grades are determined by 100% and prompt attendance, class participation, engagement, professionalism, and completion of all required assignments and assessments. There is no additional course work required.

Information about registration will be provided upon completion of a Series. UCR does not accept registration until you have completed all TTC Series requirements. When you register, you will be given a UC student number and have a UC transcript. Please indicate if you already are a UC student.

This is an exciting addition in the professional advancement of municipal clerks and an academic credential indicating your expertise in California municipal government. I hope you join me in thanking UCR for their partnership and in celebrating another success in clerk professional education.

Thank you for your support and encouragement!

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