



**CITY CLERKS ASSOCIATION OF CALIFORNIA  
SPECIAL BOARD MEETING – GOAL SETTING**

**Friday, October 4, 2019**

**10:00 am**

**1. CALL TO ORDER**

**2. ATTENDANCE/EXCUSED ABSENCES**

- a. Approval of Absences

**3. NEW BUSINESS/ACTION/DISCUSSION ITEMS**

- a. Approval of Minutes ratifying E-votes for 2019-20 Board seat appointments
- September 23-27 for Recording Secretary
  - September 23-27 for Deputy Treasurer
  - September 23-27 for Region 5 Director
  - September 23-27 for Region 14 Director
  - September 28-October 1 for Member Services Director

**4. OATH OF OFFICE – NEWLY ELECTED AND APPOINTED BOARD**

- a. President Stephanie Smith administers the oath

**5. OUTGOING COMMENTS – Stephanie Smith**

**6. PRESENTATION TO PRESIDENT STEPHANIE D. SMITH**

**7. INCOMING COMMENTS – Patrice Olds**

**8. ADJOURNMENT**



## CITY CLERKS ASSOCIATION OF CALIFORNIA

**MINUTES – ACTION TAKEN VIA E-VOTE  
September 23 - 27, 2019**

**1. Appoint Marilyn Fischer to the Deputy Treasurer role under Yvonne Spence**

**President Smith consented to Incoming President Patrice Olds' request for an e-vote to appoint Marilyn Fischer to the Deputy Treasurer role under Yvonne Spence.**

With all but one Board Member casting a vote, the Board ratified the appointment of Marilyn Fischer to the Deputy Treasurer role under Yvonne Spence, by the following vote: 22 yes, 1 no.



## CITY CLERKS ASSOCIATION OF CALIFORNIA

### **MINUTES – ACTION TAKEN VIA E-VOTE September 23 - 27, 2019**

#### **1. Appoint Laura Nieto, Recording Secretary to a two-year term, through 2021**

**President Smith consented to Incoming President Patrice Olds' request for an e-vote to appoint Laura Nieto, as Recording Secretary to a two-year term, through 2021.**

With all but one Board Member casting a vote, the Board ratified the appointment of Laura Nieto, as Recording Secretary to a two-year term, through 2021, by the following vote: 22 yes, 1 no.



## CITY CLERKS ASSOCIATION OF CALIFORNIA

**MINUTES – ACTION TAKEN VIA E-VOTE  
September 23 - 27, 2019**

**1. Appoint Michelle Bigelow, as Region 14 Director, to a two-year term, through 2021**

**President Smith consented to Incoming President Patrice Olds' request for an e-vote to appoint Michelle Bigelow, Region 14 Director, to a two-year term, through 2021.**

With all but one Board Member casting a vote, the Board ratified the appointment of Michelle Bigelow, as Region 14 Director, to a two-year term, through 2021, by the following vote: 22 yes, 1 no.



## CITY CLERKS ASSOCIATION OF CALIFORNIA

**MINUTES – ACTION TAKEN VIA E-VOTE  
September 23 - 27, 2019**

**1. Appoint Melinda Sayre, as Region 5 Director, to a two-year term, through 2021**

**President Smith consented to Incoming President Patrice Olds' request for an e-vote to appoint Melinda Sayre, Region 5 Director, to a two-year term, through 2021.**

With all but one Board Member casting a vote, the Board unanimously ratified the appointment of Melinda Sayre, Region 5 Director, to a two-year term, through 2021, by the following vote: 23 yes, 0 no.



## CITY CLERKS ASSOCIATION OF CALIFORNIA

**MINUTES – ACTION TAKEN VIA E-VOTE  
September 28 – October 1, 2019**

**1. Appoint Marc Donohue, Member Services Director to a one-year term, through 2020**

**President Smith consented to Incoming President Patrice Olds' request for an e-vote to appoint Marc Donohue, as Member Services Director to a one-year term, through 2020.**

With seventeen Board Members casting a vote, the Board ratified the appointment of Marc Donohue, as member Services Director to a one-year term, through 2020, by the following vote: 17 yes, 8 absent.