



CITY CLERKS ASSOCIATION OF CALIFORNIA
EXECUTIVE BOARD MEETING

MINUTES
Monday, March 4, 2013
3:30 PM

1. CALL TO ORDER

President Anderson called the Executive Board Meeting to order at 3:30 p.m.

2. ATTENDANCE/EXCUSED ABSENCES

a. Approval of Absences:

- Poonam Davis, Southern Division Professional Development Representative
- Susan Ramos, Southern Division Trustee

b. Roll Call:

- Jamie Anderson, President
- Rebekah Barr, Second Vice-President
- Cindy Van Wormer, Recording Secretary
- Patrice Olds, Interim Treasurer
- Randi Johl, Legislative Director
- Dawn Abrahamson, Professional Development Director
- Shawna Freels, Northern Division Professional Development Representative
- Marian Handa, Northern Division Chair
- Jose Jasso, Central Division Chair
- Margaret Roberts, Northern Division Trustee
- Lori Martin, Central Division Trustee

Also present:

- Colleen Nicol, IIMC Past President
- Joann Tilton, Region IX Director

Absent:

- Nanci Lima, First Vice-President
- Mitzi Ortiz, Communications Director

- Dana Davidson, Central Division Professional Development Representative
- Peggy Johns, Southern Division Chair
- Shirley Concolino, Past President

3. NEW BUSINESS/ACTION/DISCUSSION ITEMS

a. Provide Direction to the IIMC Associate Member Task Force Regarding IIMC Associate Members Ability to Obtain CMC or MMC Certifications

IIMC Past President Nicol explained that the survey went out once before and came back overwhelmingly that Associate Members should be allowed to be certified but that is the opposite of what IIMC Board Members were hearing when talking to people one-on-one. The explanation paragraph that was supposed to go out with the survey was overlooked and IIMC Board Members are worried that people were voting without the information needed to understand the issue. The IIMC Board asked the Task Force to send it out again with some explanation. Nicol spent some time reviewing the questions and providing further explanation. The following was noted during discussion of Question 1 (Should Associate Members (or Associate Members-in-Transit) be allowed to pursue and obtain their CMC or MMC designations?):

- A person can accumulate points toward their CMC even without being a member of IIMC or performing at least four core duties. They just cannot obtain their CMC until being a Full or Additional Full Member and being an IIMC member for two years.
- Nicol stated that she believes “pursue” means submitting an application.
- Legislative Director Johl stated that she is hesitant to say “no” to allowing Associate Members (or Associate Members-in-Transit) to pursue and obtain their CMC and MMC designations as she feels that any organization that has an exclusionary clause will have challenges. She stated that as long as someone is taking the time to get their education she is struggling with the idea of them not being able to get their certification because of the core duties clause.
- Certification is the defining reason to be a Full Member rather than an Associate Member.
- Without actually performing the core duties, even with the training, a person doesn’t really have a full grasp of the job.
- The core duties aren’t equal as some are more specific to the City Clerk’s office.

President Anderson stated that she would put together a letter stated that the CCAC Board did not reach consensus; while the Board agrees with the ability to pursue education we feel that experience in office is an important part of the certification process. She will send the letter out to the Board for review when completed.

The following was noted during discussion of Question #2 (Should an Associate Member who was previously a Full or Additional Full Member and actively pursuing their CMC or MMC designation be allowed to complete their certification with IIMC if a change in their employment status forces their membership classification to change to Associate Member?):

- Second Vice President Barr suggested that a caveat be added to state “unless change in status due to unethical behavior.” Johl noted that it would be better to have an identifiable behavior such as an infraction, misdemeanor or felony rather than leaving it subjective.

Board consensus was to vote Yes on Question #2.

- Nicol stated that IIMC will look at the core duties as part of the constitution review.

4. ADJOURNMENT

President Anderson adjourned the meeting at 4:22 p.m.